

**MEETING SUMMARY OF THE
COMMUNITY DEVELOPMENT COMMITTEE (CDC)
MEETING
TUESDAY, MARCH 27, 2012 – 6:00 P.M.
ROOM 303 CITY HALL**

Present: Debra Branley, Daniel Nyquist, Bill Kimbler, Michael Ramsey, Daryl Yankee, Pat Tyler

Absent: Jim Gaylord, and Kristi Ann Agnes-Gordon

Staff: Keith Hamre, Char McLenan, and Suzanne Kelley

Others Present: None

Roll Call: A quorum was present. Chair Kimbler called the meeting to order at 6:00 p.m.

1. Approval of Meeting Summary from January 31, 2012

A Motion was made by Yankee, seconded by Branley to approve the minutes of the January 31, 2012 meeting. Motion passed 6-0.

2. Letter for City Council

Committee members discussed the draft letter and agreed on slight changes and agreed that Co-Vice Chairs Bill Kimbler and Pat Tyler should sign the letter. Members commented that they see the letter as an invitation for dialog with City Council and would like to focus on moving forward. A motion to send the letter was made by Michael Ramsey, seconded by Dan Nyquist and passed 6-0.

3. Election of New Officers

Dan Nyquist nominated Bill Kimbler for Chair: the nomination was seconded by Pat Tyler. Bill Kimbler called for other nominations three times, no one else responded. Mike Ramsey was nominated for 1st Vice-Chair. Dan Nyquist was nominated for 2nd Vice-Chair. On a vote 6 to 0, Bill Kimbler was elected Chair, Mike Ramsey was elected as 1st Vice-Chair and Dan Nyquist was elected as 2nd Vice-Chair.

4. ESG Program Changes Under the new HEARTH Act

Char McLennan presented information to the Committee on the new HEARTH Act and new regulations for the Emergency Solutions Grant Program (ESG). Under the new ESG Program, the focus is shifted from addressing the needs of people in emergency and transitional facilities to expansion of prevention activities and the addition of a new rapid re-housing component that assists people to quickly gain stability in permanent housing after experiencing a housing crisis or homelessness. New ESGP regulation allow funds to be used for the following five program components plus administrative costs.

- Emergency Shelter
- Homeless Prevention
- Rapid Re-housing
- Street Outreach
- Homeless Management Information System (HMIS)

Discussion followed on the topic of homelessness and committee members asked about churches in the community and what is known about the public services they provide such as food, shelter, and after school activities. They asked how services provided by churches could be coordinated with existing faith-based organizations and other public service providers in the community. They also wondered if a survey of the churches would be possible to gain an overall perspective of what they do provide.

5. Substantial Amendment to the 2011 and 2012 Action Plans

With the changes to the ESGP program, the City will receive an additional \$70,000 in Program Year 2011 and \$94,000 in program year 2012. As such, the City is required to make changes, or make Substantial Amendment, to the Annual Action Plans for those years in order to tell HUD and the community how those funds will be used.

St. Louis County will receive additional ESGP funds for 2011/2012 and is also required to go through the Substantial Amendment process. Amendments are to be submitted to HUD on May 15th after going through a 30-day public comment period. The City's 30-Day Public Comment Period started on April 4th. Char further told the Committee that the City and County will be partnering by putting out a joint Request for Proposals to ask providers to apply for the new ESGP funds. That process will occur in June.

6. Review of Committee Evaluation Process

Keith Hamre lead a discussion about revising the CDBG application scoring tool used for evaluating applications. Staff had researched scoring tools used in other communities, which Committee members reviewed. The one most liked was from San Louis Obispo, CA. Committee members were very interested in using this tool to update the City's scoring tool. They also recommended that the tool include rating factors that are performance based.

In closing, Keith reminded everyone that new Committee members had been approved by the City Council and would be starting at the April 24th meeting. He also announced that CD staff would provide a potluck dinner for the Committee at their April meeting to show appreciation for the CD members and the time and effort they give by being a part of this committee.

Meeting adjourned at 7:30 p.m.
Submitted by: Suzanne Kelley